



No. SAO/ IEC/2/2023-IEC/2024/ 592

Date: 16/11/2024

OFFICE ORDER

1. Approval of the competent authority is hereby conveyed for the implementation of a revised fee structure for the Institutional Ethics Committee (IEC) review of extramurally funded research projects at AIIMS Raipur.

The following approved charges shall come into effect immediately:

- a. **Government-Sponsored Studies:**
 - a. IEC Charges: 3% of the total project budget, plus an annual review charge of Rs. 1000.
- b. **Third-Party Academic Bodies/Clinical Societies:**
 - a. IEC Charges: 3% of the total project budget, plus an annual review charge of Rs. 1000.
- c. **Sponsored Clinical Trials:**
 - a. IEC Charges: 5% of the total project budget or a consolidated sum of Rs. 50,000 (whichever is higher), with a cap on the fee at Rs. 25,00,000, plus an annual review charge of Rs. 20,000.
- d. **Students from MoU Institutes:**
 - a. IEC Charges: A one-time fee of Rs. 50,000 from the Institute, plus Rs. 5,000 per proposal for initial review and Rs. 1000 for annual review.

Review fee may be deposited in the bank account with the following details:

NAME OF ACCOUNT HOLDER	AIIMS RAIPUR (OPD REGISTRATION)
BANK NAME	BANK OF INDIA
COMPLETE BANK ACCOUNT NUMBER	936320110000024
IFSC CODE	BKID0009363
MICR CODE OF BANK	492013010

2. The processing and management of the fees will be handled by the IEC, AIIMS Raipur, in coordination with the Accounts Department.
3. Revised fee structure is approved with the provision that, for certain non-governmental organizations (NGOs) or external establishments with whom the Institute maintains a professional relationship and who may lack adequate funding, the IEC review fees may be revised on a case-to-case basis, with the approval of Executive Director, AIIMS Raipur.
4. This order is issued with the approval of the Executive Director, AIIMS Raipur.

16.11.2024
Senior Administrative Officer,
AIIMS Raipur



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)
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Copy to:

1. Executive Director, AIIMS Raipur
2. Dean (Academics), AIIMS Raipur
3. Dy. Director (Administration), AIIMS Raipur
4. Medical Superintendent, AIIMS Raipur
5. Financial Advisor, AIIMS Raipur
6. Accounts Officer cum DDO, AIIMS Raipur
7. Chairperson and Member Secretary, Institutional Ethics Committee, AIIMS Raipur
8. HoD of all clinical and non-clinical departments of AIIMS Raipur



Dear Researcher,

Subject: Receipt of Payment for IEC Processing/Annual Review Charges

This letter serves as a formal receipt acknowledging the receipt of payment for the **PROCESSING/ANNUAL REVIEW** of your research proposal by the Institutional Ethics Committee (IEC) of AIIMS Raipur.

Payment Details:

Researcher's Name: _____

Department: _____

Project Title: _____

IEC Reference Number: _____

Amount Paid (tick appropriate)

- [] Processing charges _____
- [] Annual Review charges _____
- [] MOU Institute charges _____

Payment Date:

Payment Method: _____

Transaction ID (UTR number): _____

This payment covers the fees associated with either initial processing or the annual review of the above-mentioned research project by the IEC. No further payment is required for the current review cycle unless additional services are requested.

Please retain this receipt for your records. If you have any questions regarding this payment or need further assistance, feel free to contact the IEC office. Thank you for ensuring timely payment and for your commitment to adhering to our ethical review processes.

Best regards,

Member Secretary,
Institutional Ethics Committee
AIIMS Raipur

**FOR ACCOUNTS OFFICE USE
ONLY**

Payment confirmed:

Date:

Signature and stamp: