



No. AIIMS/R/CS/24/Convocation Ceremony/

Corrigendum

Tender ID.No.2024_IMSRP_809470_1, Dated:31.05.2024.

With reference to above Tender ID.No., the following amendment is issued:

| S.No. | Page no And Point no in the NIT | Existing Tender Specification | To be read as |
|-------|---------------------------------|---|--|
| 1. | Point.No.1, Page.No.3. | Online bids are invited on behalf of the Executive Director, AIIMS, Raipur two bid systems (Technical & Financial) for “Hiring of Event Management Service for the 2 nd Convocation” at AIIMS, Raipur”. The event is proposed to be held in July 2024. Manual bids shall not be accepted. | Online bids are invited on behalf of the Executive Director, AIIMS, Raipur two bid systems (Technical & Financial) for “Hiring of Event Management Service for the 2 nd Convocation proposed in July 2024” at AIIMS, Raipur”. The event is proposed to be held in July 2024. Manual bids shall not be accepted. |
| 2. | Point.No.5, Page.No.3. | Tenderer who has downloaded the tender from the AIIMS web site www.aiimsraipur.edu.in and Central Public Procurement Portal (CPPP) eProcurement website https://eprocure.gov.in/eprocure/app shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender shall be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AIIMS Raipur. The Technical bid should include the detailed specifications of main item/equipment and its accessories. All items should be numbered as indicated in the Annexure-I (Any deviation should be clearly mentioned and supporting document should be submitted). | Tenderer who has downloaded the tender from the AIIMS web site www.aiimsraipur.edu.in and Central Public Procurement Portal (CPPP) eProcurement website https://eprocure.gov.in/eprocure/app shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender shall be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AIIMS Raipur. |
| 3 | Point.No.11, Page.No.3. | The party should have at least 3 years work experience for providing similar catering services only to Govt./ Semi-Govt./PSUs/Reputed Private Institutes/ University from 2021 onwards (attach certificates/work order/work completion/ satisfactory report for each year). | The party should have at least 3 years work experience for providing Event Management/ Convocation to Govt./ Semi-Govt./PSUs/Reputed Private Companies/ University from 2021 onwards (attach certificates/ work order/work completion/ satisfactory report for each year). |
| 4 | S.No.7 Page.No.13 | Branding Elements: Customise Gate (Piller 12ft x 4ft - 3 Nos) Frame With Flex And Cutout 5mm Sunboard (UV Print) 8ft x 4ft (as per the design) At Gate No 5. (1 nos) | Branding Elements: Customise Gate (Piller 12ft x 4ft - 3 Nos) Frame With Flex And Cutout 5mm Sunboard (UV Print) 8ft x 4ft (as per the design) At Gate No 5/ Auditorium. (2 nos) |
| 5. | S.No.1 Page.No.14 | Photo and Video Elements: Photography for Convocation - (4 Photographer with soft copy of photos with high quality cinematic cameras) 4 nos | Photo and Video Elements: Photography for Convocation - (3 Photographer with soft copy of photos with high quality cinematic cameras) 3 nos |
| 6. | S.No.2 Page.No.14 | Videography for Convocation - (4 video camera, with HD Recording & Transmission) 4 nos | Videography for Convocation - (2 video camera, with HD Recording & Transmission) 2 nos |

| | | | |
|-----|------------------------|--|---|
| 7. | S.No.3 Page.No.14 | Drone Videography | Deleted from Tender |
| 8. | S.No.1, Page.No.14 | Round Table 25, VIP Chairs 300, Plastic Chairs 50, Big Cooler 10, Pedestal Fan 10, Sofa Double Seater 5, Table 50, Green Room 10 Nos | Round Table 30, Dinning Chairs 350, Plastic Chairs 50, Big Size Cooler with water sprinkler 10, Pedestal Fan 10, Sofa Double Seater 5, Table 50, Green Room 4 Nos/ as per directions/ instructions |
| 9. | Page.No.17. | Technical Bid f)Annual turnover & balance sheet of last three year duly certified by CA as mentioned in tender document should be uploaded. | Technical Bid f)Average Annual Turnover of last three years of 01 Crore to be uploaded. |
| 10. | Additional Point Added | | Self Declaration of GST & Service Tax is to submitted on the tender. |
| 11. | Additional Point Added | | Self Declaration for Clean Track Records in prescribed format as enclosed in Annexure-1 |
| 12. | Additional Point Added | | Work Experience should be submitted as per Annexure-2 |
| 13. | Additional Point Added | | Annual Turnover Format as per Annexure-3 to be submitted. |
| 14. | Additonal Point Added | | Declaration of self-sufficiency and adequate stocking to be submitted as per Annexure-4. |
| 15. | BOQ point no.1.5 | 125KV Genset with fuel for full day including testing (on rental for Auditorium audio- visual, and AC) Main Auditorium, 1 for Backup/other area -30 nos | Genset for all setup including backup. |
| 16. | Additional Point | | The participated bidders should have registered office in Chhattisgarh and establishment certificate of same is to be uploaded with the technical bid. |
| 17. | Additional Point | | 250KV Genset for Audotorium including one similar backup. The Genset should be with Synchronous. |
| 18. | Additoinal Point | | Electornic/ Electrical/ Mechanical sysyems & other items should be functional and have sufficient shelf life. |

All other terms and condition will remain unchanged.

Yours faithfully,

**Stores Officer
AIIMS, Raipur (C.G.)**

Copy to:-

- 1- PS to Director, AIIMS, Raipur
- 2- DDA, AIIMS, Raipur
- 3- Deputy Medcial Superintendent, AIIMS Raipur.
- 4- FA, AIIMS, Raipur.
- 5- Accounts Officer (IFD), AIIMS Raipur.
- 6- Guard File.

Annexure-1

SELF-DECLARATION CERTIFICATE FOR THE CLEAN TRACK RECORD

(Duly sealed and signed certificate on Company/ Firm's Letterhead)

I hereby certify that the above firm/ company is neither blacklisted by any Central/State Government/Public Undertaking/Institutes/ any organisation nor is any criminal case registered / pending against the firm/company or its owner/ partner(s)/ director(s) anywhere in India as on date of submission of this self-declaration.

I also certify that the above information is true and correct in all respects and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm/company may be summarily terminated and the firm will be debarred/blacklisted as decided by the competent authority of AIIMS RAIPUR, also the EMD/ Performance Security Deposit (if any) shall be forfeited.

In addition to the above, AIIMS RAIPUR, will not be responsible to pay the bills for any Partial/ Full supply of the items/ services.

Authorized Signatory

Name:

Designation:

Date:

Place:

Annexure-2

WORK EXPERIENCE

The agency should have experience of minimum period of three years for providing ‘Tentage & Allied Service or Event Management Services’ (or similar line of business related to tentage or event management services) in educational institutions such as IIMs/ IITs/ NITs/ CFIS/ CFTIs/ CUs or PSUs/ CENTRAL Govt./ Private / Corporate Sector/ State Govt. Organisations / National or International.

| Sn no | Name of the Client | Order No./agreement date | AMOUNT | Performance rating (Excellent/ Good/Satisfactory) | Remarks |
|--------------|---------------------------|---------------------------------|---------------|--|--|
| 1. | | | | | Copy of Work Orders and the work execution / completion certificate from the client end pertaining to the mentioned works are to be submitted. |
| 2. | | | | | |
| 3. | | | | | |

Authorized Signatory

Name:

Designation:

Date:

Place:

Annexure-3

AVERAGE ANNUAL TURNOVER

The bidders average annual turnover during the last three consecutive financial years 2021-22, 2022-23 and 2023-24 should not be less than Rs. 1 Crores (Rupees one crores only) from 'Tent and Allied or Event Management Services' only.

| Financial Year | CA Certificate with UDIN (Yes/No) | Annual Turnover (Figure in Rs.) | Remarks |
|---------------------------------|-----------------------------------|---------------------------------|--|
| 2021-22 | | | Certificate issued by a Practitioner Chartered Accountant with UDIN should be submitted with this Annexure |
| 2022-23 | | | |
| 2023-24 | | | |
| AVERAGE ANNUAL TURNOVER: | | | |

Authorized Signatory

Name:

Designation:

Date:

Place:

Annexure-4

The agency should have self-sufficiency and adequate stocking in a store/go down located within the municipal limits of Raipur / Durg Bhilai /nearby area at Raipur (C.G.) or the agency must have a registered /branch/ Local office/ dealer/franchise office at Raipur / Durg Bhilai /nearby area at Raipur (C.G.)

| Sl. No | Type (Go down , store, Local office etc.nearby Raipur / Durg bhilai or nearby area at Raipur C.G.) | Address | Copy of photographs of the same attached (Yes/No) |
|--------|--|---------|---|
| | | | |

Authorized Signatory

Name:

Designation:

Date:

Place: