



No. RC/NF/CRE-4/2025

Dated: 13.03.2026

## **NOTICE**

### **SCHEDULE OF DOCUMENT VERIFICATION FOR THE CANDIDATES PROVISIONALLY ALLOCATED AT AIIMS RAIPUR THROUGH COMMON RECRUITMENT EXAMINATION (CRE-4) FOR RECRUITMENT TO VARIOUS GROUP 'B' AND 'C' POSTS**

1. This is in reference to the advertisement Notice No.355/2025, dated 11/11/2025 published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION-4 (CRE-04) for recruitment to various posts on Direct Recruitment basis at AIIMS Raipur & Other Central Govt Institutes/bodies.
2. CBT for the above-mentioned posts was conducted on 22<sup>nd</sup> to 24<sup>th</sup> December 2025 in various cities across the county.
3. Based on the order of merit in the result of CBT, candidates have been shortlisted category-wise and allotted AIIMS Raipur for following posts for document verification and further process of appointment. The list of provisionally allotted candidates is given in **Annexure-I**. All the candidates who have been allotted AIIMS Raipur are notified to be mandatorily present in person at AIIMS Raipur along with all original documents in support of their eligibility on the following schedule:

<b>Date of Document Verification</b>	<b>Venue</b>	<b>Reporting Time for the candidate</b>
<b>27.03.2026</b> (Friday)	Medical College Building, Gate No. 05, G.E. Road, AIIMS Raipur Raipur (C.G.)	<b>10:30 AM</b>

<b>Sr. No.</b>	<b>Name of the Post</b>
1	Assistant Engineer (A/C & R)
2	Junior Engineer (AC&R)
3	Store Keeper
4	Assistant Store Officer
5	Dissection Hall Attendant
6	Medico Social Service Officer Grade I
7	Radiographic Technician Gr-I
8	Physiotherapist
9	Dietician
10	PACS Administrator

**Please read the following instructions carefully as your document verification will be subject to fulfilment of the following: -**

1. Candidates should bring the following documents in original along with one set of **self-attested photocopy** of each: -
  - I. Printout of online application form with admit card for all stages **(Registration Slip & Provisional allotment letter)**.
  - II. Proof of Rank Letter and Score card of skill test wherever applicable.
  - III. Proof of choice of exercise for allotment.
  - IV. Valid certificate showing date of birth; [10th/High School Marksheet indicating date of birth is also accepted as proof of date of birth]
  - V. Certificate showing date of birth; [10th/High School Marksheet indicating date of birth is also accepted as proof of date of birth]
  - VI. Marksheet and certificate of 12th (Higher Secondary)
  - VII. **Marksheets** of all the years of Degree/Diploma **along with Degree/Diploma Certificate** in support their educational qualification;
  - VIII. Valid certificate of registration (if, any).
  - IX. Valid Caste Certificate in the prescribed format if applied under SC/ST/OBC/EWS/category issued in the prescribed format and by the Competent Authority with valid dates as per DRA Notice No. 355/2025 dated: 11/11/2025 for CRE-4 by AIIMS New Delhi.
  - X. Experience certificate, duly signed by the Competent Authority of the Organization/Institute/Hospital clearly mentioning the post, period of employment etc. Experience certificate without these details may not be accepted.
  - XI. Any other relevant documents.

**Note:**

- (i.) Only fulltime experience after obtaining essential educational qualification will be considered.
  - (ii.) Experience will be counted as on last date of submission of online application form of CRE-4 (i.e. 02.12.2025).
  - (iii.) Those who are in employment under Central /State Government/Public Sector Undertaking/ Autonomous institute, must bring No Objection Certificate (NOC) from their employer;
2. Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide O.M. No. 36036/2/2013- Estt. (Res.) dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013-Estt (Res-I) dated 31.03.2016. The certificate must mention the non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993). The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs (notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website <http://ncbc.nic.in>, shall be eligible to be considered under the OBC category (Validity period of OBC Certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No. 36036/2/2013- Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be issued for the financial year 2025-2026 (which is the year of advertisement) (Considering income up to financial year ending on 31st Mar, 2025), issued from 1st

April 2025 to last date of application i.e 2<sup>nd</sup> December 2025 and valid for financial year 2025-26 as said above.

3. The vacancies advertised under EWS Category are as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide OM. No. 36039/1/2019-Estt (Res), dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuineness of the certificate by the issuing authority. In pursuance to DoP&T OM No. 36039/1/2019-Estt (Res), dated 31.01.2019, a EWS certificate issued in prescribed format for employment in Central Government on the basis on income of financial year 2024-2025, issued from 1st April 2025 to 02<sup>nd</sup> December 2025 and valid for the financial year 2025-2026.
4. Candidates who fail to produce valid category certificate OBC/EWS/SC/ST/PWBD etc. during document verification or as and when required to produce the same, the candidature will be cancelled. **All candidates are advised to obtain required valid category certificate in advance to avoid cancellation of candidature at any stage of the recruitment process.**
5. Candidates who have claimed the reservation category and failed to produce a valid category certificate as applicable as per published criteria the candidature shall be cancelled in the reserved category, and allocated seats shall be forfeited.
6. Candidates belonging to reserved categories should note that Caste certificates issued in any format other than the prescribed format or signed by any authority other than the prescribed authorities, will not be accepted.
7. **Candidate must note that on scheduled date of document verification failure to attend the Document Verification or failure to bring all the above-mentioned documents in original will lead to cancellation of their candidature from the concerned post.** No representation in this regard will be entertained. Request for change in date of document verification will not be entertained.
8. Document Verification/Examination of Disability may be spilled over to the next day depending upon the number of candidates present on the scheduled day of Document Verification. Therefore, **candidates should be prepared to be available for Document Verification for next day also, if necessary.**
9. Candidates must note that their candidature is purely PROVISIONAL and subject to fulfilling the eligibility criteria and other terms mentioned in the Detailed Recruitment Advertisement notice no. 355/2025, dated 11/11/2025 for CRE-4 by AIIMS New Delhi. During document verification, if candidate is not found eligible his/her candidature will be cancelled forthwith irrespective of merit position in the CBT. The concerned candidate shall be solely responsible for this (i.e. his/her disqualification).
10. All the certificates which are provided by the candidate may be sent for the police verification and if the same is found fake/tempered/false, candidature of the candidate will be cancelled and necessary legal action may be initiated against such candidate.
11. No TA/DA will be paid for appearing in the Document Verification.

12. Candidates are advised to check their registered email ID (including spam folder) and visit website of AIIMS Raipur ([www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)) regularly for any updates.

**Important Notes:**

1. This notice may be treated as call letter for Document Verification. **No separate call letter will be issued.**
2. Crucial Date for deciding eligibility will be the closing date of online registration as mentioned under Important Dates in the Detailed Recruitment Advertisement notice published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE)- 4, vide Notice No. 355/2025, dated 11/11/2025
3. **Educational qualification certificates/Category Certificates etc. must be submitted on the day of document verification, failing which candidature will be cancelled. No additional time will be allowed for submission and no correspondence will be entertained in this regard.**
4. **Experience wherever mentioned for the respective post shall be acquired after obtaining Essential Educational Qualification.**
5. Only the qualifications and experience mentioned in the online application form will be considered while determining eligibility. Any qualifications or experience not entered in the online application form will **not** be taken into account during the evaluation process.
6. Those who are in employment with state/Central Govt/PSU, must submit a **“NO OBJECTION CERTIFICATE”** from the employer at the time of verification of documents. Failure to submit NOC on the day of document verification may lead to the cancellation of the candidature. Under special circumstances, submission of proof of acceptance of resignation by the current employer and proper relieving letter in original from respective employer may be considered at the time of joining as implied NOC at the discretion of competent authority of AIIMS, Raipur.

**Sd/-**

Assistant Controller of Examination (I/c)  
AIIMS, Raipur (CG)

**Annexure- I**

S.N.	Name of the post	CID	Roll No.	Name of the Candidate	Gender	Over all Rank	Allotted Cat.
1	Assistant Engineer (A/C & R)	3879217536	7218143	Dheeraj Gupta	Male	1	UR
2	Junior Engineer (AC&R)	5584463973	7207198	Pankaj Singh	Male	2	UR
3		6574474642	7231926	Latchupathula Ajay	Male	4	OBC
4	Store Keeper	9832160522	7200041	Vikas Kumar Singh	Male	23	UR
5		9303784337	7231238	Arpit Saxena	Male	105	EWS
6	Assistant Store Officer	3801229394	7221174	Uttam Kant Sharma	Male	1	UR
7	Dissection Hall Attendant	3473746453	7200196	Neeraj	Male	48	UR
8		2213341613	7205786	Yogesh Sharma	Male	71	EWS
9	Medico Social Service Officer Grade I	1027185673	7201732	Anil Kumar	Male	5	UR
10		4040829536	7220212	Mrinal Basumatary	Male	157	ST
11	Radiographic Technician Gr-I	3368135483	7203081	Moumita Das	Female	133	SC
12	Physiotherapist	1855965306	7231285	Soumya Sharma	Female	49	UR
13	Dietician	6052141291	7215011	Kanika Chopra	Female	9	UR
14		9933145083	7207577	Pooja Bimal	Female	11	SC
15		7382084685	7203855	S. Gomathi	Female	14	OBC
16		6514806891	7219497	Abhilasha Rani	Female	134	EWS
17	PACS Administrator	2988238188	7208664	Venkatesh Mathur	Male	1	UR

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