



आरोग्यम् सुखं सम्पदा

अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़) All India Institute of Medical Sciences, Raipur (CG)

एक राष्ट्रीय महत्व का संस्थान | An Institution of National Importance

जी. ई. रोड, टाटीबन्ध | G.E. Road, Tatibandh
रायपुर ४९२०९९ (छ.ग.) | Raipur - 492099 (CG)
वेबसाइट | website : www.aiimsraipur.edu.in

No. RC/NF-D2/2024/74

Date: 23.07.2024

ADVERTISEMENT

FOR RECRUITMENT TO THE POST OF SENIOR ACCOUNTS OFFICER ON DEPUTATION BASIS

Last date of receipt of application:	06.09.2024
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The Director, AIIMS Raipur invites applications in the prescribed pro-forma from the Indian nationals working in various Government department/ organisations for the post of Senior Accounts Officer [Group 'A'] purely on deputation basis. The eligibility criteria and other details of the post is as follows:-

Name of the post	Senior Accounts Officer
Pay Scale	Level-11 as per the 7 th CPC (Pre revised PB: 3 Rs. 15600-39100 + Grade Pay 6600)
Essential Eligibility Conditions	Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations I Holding analogous posts on regular basis OR II. With 5 years regular service in the relevant field in the grade pay of Rs. 5400 (Pay level-10, as per 7 th CPC)
Age Limit	56 years

I. Important instructions to candidates:

1. The deputation will be governed by the standard terms and conditions of deputation provided under the DoPT O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.
2. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
3. The period of deputation shall be maximum **03 years or** till further instructions as per MoHFW letter no. Z-28015/57/2023-PMSSY-IV, dated 02-05-2024, whichever is earlier.
4. As per the extant rules, applications of candidates from private sector shall not be considered for recruitment on deputation basis.
5. Officers who fulfil the prescribed eligibility criteria may submit their application in the attached format (**Annexure-1**) along with the following documents through proper channel to Recruitment Cell, AIIMS Raipur (address given below) so as to

reach on or before the last date. In anticipation of delay in getting cadre clearance and other requisite documents, candidates may send an advance copy, **must be forwarded by their reporting authority**, by post only within the prescribed date along with the documents readily available with them:-

- (a) Application form completed in all aspect & should be forwarded through proper channel from competent authority.
 - (b) Self-attested copies of educational qualification.
 - (c) Self-attested copies of experience certificates.
 - (d) APARs of latest five years.
 - (e) Vigilance clearance certificate.
 - (f) NOC issued by the competent authority from the parent organisation/cadre controlling authority.
6. The application form along with the requisite documents will be accepted only through **Speed/Registered Post**. The Institute shall not be responsible for any postal delay. Applications received after the last date i.e. 06.09.2024 will not be considered and no further communication will be entertained.
7. The envelope containing the application(s) should be super-scribed "**Application for the Post of Senior Accounts Officer on Deputation basis.**" The address for sending the application form along with supporting documents is given below:-

Recruitment Cell

2nd floor, Medical College Building,
Gate No-5, AIIMS Raipur,
G.E. Road, Tatibandh,
Raipur – 492099 (CG)

8. While forwarding the applications, cadre controlling authorities are requested to ensure that the following documents are enclosed along with the application form and should be reach on or before the last date of submission of application form:-
- (a) Duly attested photocopies of up-to-date APARs/Confidential Reports (CRs) of the latest 05 years of the concerned officer (applicant).
 - (b) Vigilance Clearance Certificate clearly stating that no vigilance/disciplinary proceedings are pending or contemplated against the candidate concerned.
 - (c) No Objection Certificate issued by the competent authority.

II. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Raipur (CG) is an Autonomous Body under the Ministry of Health and Family Welfare, Govt. of India. It is established under the Act of Parliament. Services under the Institute is governed by the Rules and the Regulations framed the said Act.
2. Selected candidates are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Raipur.
3. The decision of the competent authority regarding the selection of candidates will be final and no representation / communication will be entertained in this regard.
4. The Director, AIIMS Raipur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.

5. Vacancy is subject to change and final selection will be as per findings of the Selection Committee.
6. A post may remain vacant in case of no candidate found suitable/selected.
7. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
8. No TA/DA will be paid for appearing in the recruitment process which will be held at AIIMS Raipur or any other place as decided by the Executive Director, AIIMS Raipur.
9. All the communication to candidates regarding recruitment process will be made through email ID provided by them in their application form.
10. All the information/updates related to the recruitment will be uploaded on the website of the AIIMS Raipur (www.aiimsraipur.edu.in). Candidates are advised to regularly visit the website of AIIMS Raipur for updates.
11. In case of any assistance or clarifications regarding the recruitment, candidates may contact: recruitment@aiimsraipur.edu.in. Candidate must mention his/her name and post applying/applied in the subject line of e-mail. They may also call on **0771-2577267** for clarification, if any.

Sd/-
Assistant Controller of Examinations (I/c)
AIIMS Raipur (CG)



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Annexure-1

Application for the post of **Senior Accounts Officer** on deputation basis in AIIMS Raipur
No. RC/NF-D2/2024/74, Dated 23.07.2024

1.	Name and address in BLOCK letters:		Affix here recent passport size photograph
2.	Father's Name		
3.	Date of Birth (DD/MM/YYYY)		
4.	Date of retirement under Central/State Government Rules		
5.	Educational Qualification	i)	
		ii)	
		iii)	
		iv)	
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
		Required (As per advertisement)	Possessed by the Applicant
	Essential:		
Desirable:			
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		

Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.							
S. No	Name of the Office/Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
Total work experience in required Grade Pay:	 Year(s) Month(s) Day(s)					

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
	<i>Signature of the Candidate</i>	Candidate's Address:
	Date:	
	Countersigned:	
	_____ [Employer/Authorized Officer]	

Check list

Sr. No.	Particular	Yes/No
1.	Whether application forwarded by through proper channel/NOC attached?	
2.	Whether attested copies of the up-to-date APARs for last 05 (five) years attached?	
3.	Whether Vigilance Clearance Certificate attached?	
4.	Whether Integrity Certificate attached?	
5.	Statement of Minor/Major penalties imposed (if any) attached?	

Name of the Applicant :

Signature of the Applicant :

Note: Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.